

FINAL DRAFT AGENDA

NATIONAL COMMITTEE ON VITAL AND HEALTH STATISTICS
Executive Subcommittee Leadership Retreat
HHS Building – Room 505-A
Washington, D.C.

Monday, August 10, 2015

Purpose: Three-fold: 1) refine the Committee’s overall vision and goals; 2) identify Committee priorities for the next three years; and 3) define a Committee workplan through December, 2016

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| 9:00 a.m. | Call to Order, Introductions | Chair |
| 9:10 a.m. | Review of Meeting Agenda, Purpose, Goals, Expected Outcomes, Logistics <ul style="list-style-type: none">■ <u>ACTION</u>: in 2 minutes or less, each person identifies 1) the number one thing they believe we need to achieve at this meeting; 2) the most important priority for the Committee over the next three years; and 3) the most critical action/goal that the Committee should achieve over the next 18 months. | Chair, All |
| 9:45 a.m. | Review of Current NCVHS Required Responsibilities <ul style="list-style-type: none">■ <u>ACTION</u>: Understanding what NCVHS must do from a legislative and regulatory perspective■ <u>ACTION</u>: Review what is in the current agenda of unfinished business | Chair, Exec. Secretary |
| 10:30 a.m. | Understanding HHS Strategic Priorities <ul style="list-style-type: none">■ <u>ACTION</u>: Review and discuss HHS Strategic Priorities and identify areas NCVHS must be involved with (Supportive Document)■ <u>THOUGHT</u>: What are the New Drivers in a Transformative Ecosystem?■ Guest remarks by Dr. Denise Koo, CDC | Jim Scanlon |
| 11:00 a.m. | <u>BREAK</u> | |
| 11:15 a.m. | Refining our Vision and Goals and Defining our Priorities for the Next Three Years (facilitated working session – Part 1) <ul style="list-style-type: none">■ <u>The WHAT</u> – What should be the refined vision of the Committee? What are the overall goals we want to achieve? What are the objectives? What are the core themes/domains/areas we should focus on? What should be the priorities of the Committee for the next three years?■ <u>The WHY</u> – Why are these themes, domains, goals, objectives and priorities important (i.e., triple or quadruple aim, other)■ <i>Consider what we “Like-Want-Should-Must” and also what we “Can’t/Shouldn’t”</i>■ <i>Consider Areas where we have the opportunity to have the greatest impact</i> | Chair, All |

12:30 p.m.

WORKING LUNCH

- Stop and assess where we are in the meeting
- Continue discussion on the WHAT and the WHY

1:30 p.m.

Defining a Workplan for Action for the Next 18 Months (facilitated working session – Part 2)

- The WHEN – Developing a timeframe/workplan for achieving the work we are proposing to do
- The HOW – How should we achieve the new goals and objectives being proposed? What resources do we have? What are our limitations? What methods we use (hearings, roundtables, etc); What agencies should we be working more closely with
- Federal Partners – Who are the key federal partners (NCHS, CDC, CMS, OCR, ONC, AHRQ, VA, NIH, others)

3:00 p.m.

BREAK

3:15 p.m.

Assessing Progress (facilitated working session – Part 3)

- How do we monitor and measure achievement of goals and assess progress? Are we really making a difference?
- Revisiting the What, Why, How and When
- Realigning our Requirements (must do), Expectations (should do), and Desires (want to do)

4:15 p.m.

Charting the New Course – Summary and Next Steps

- Summarizing the revised vision and goals, the priority areas for the next three years, workplan components for the next 18 months
- What are the top three things the Committee will do in the second half of 2015
- What are the top five things the Committee will do in 2016

Next Steps

- List of what needs to be done next, and who will do it
- Administrative Functions of the Executive Committee
- Meeting Strategies

Self-assessment

- Did we achieved what we said we were going to achieve?

5:00 p.m.

ADJOURNMENT
